



AIT Alumni Association - Bangladesh

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Minutes of the Meeting Held on 19 Jan, 2024

The third meeting of the Executive Committee of the AITAA Bangladesh Chapter was held on 19 Jan, 2024 (Friday) at 3:30 pm at Dhanmondi, Dhaka. The meeting was presided over by the President of the association. The following members of the Executive Committee were present in the meeting:

SI No	Name	Post / Position
1	Mr. Abul Kashem Md. Shirin	President
2	Dr. Md. Moqbul Hossain	Vice President-2
3	Dr Md. Abdur Razzaque Akanda	General Secretary
4	Dr. Ashraful Alam	Joint Secretary-2
5	Mr. Abdur Rahman Bhuiyan	Treasurer
6	Tasnuva Ahmed	Member
7	Professor Dr. Md. Kamal Uddin	Advisor
8	Prof. Dr. Nazrul Islam	Advisor

The following issues were discussed in the meeting and the resolutions are as follows:

1. Date and Venue of the Annual Picnic-2024 and EGM

It was informed in the meeting that a team of three members namely, Abul Kashem Md. Shirin (President), Dr Abdur Razzaque Akanda (General Secretary) and Prof. Dr. Kamal Uddin (Advisor) visited the Mamata Palli Resort at Zirabo, Ashulia recently and found the place as suitable for the picnic for the members and families of AITAA-B. Accordingly the Executive Committee decided to hold / organise the Annual Picnic-2024 and EGM at the Mamata Palli Resort, Zirabo, Dhaka on 17 February, 2024 (Saturday).

2. Program Schedule and Relevant Information:

After elaborate discussion on this issue, the Executive Committee agreed upon and prepared the following program schedule:

8:00 am - Bus / Microbus will start from Manik Mia Avenue. On the way, there will be pickup points at Banani and Uttara.

8:45 am - Arrival at Mamata Palli Resort.

9:00 am – Breakfast.



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It was notified in the meeting and emphasized that breakfast will be served at sharp 9:00 am. The Organizing Committee will not be liable if any of the members /Participants of the Picnic does not get breakfast for being late in arriving the venue in the above mentioned scheduled time.

10:00 am to 12:30 pm - Sports for children (4 games in 2 groups), sports for ladies (2 games) and Sports for gents (2 games).

Moderation Committee for conduction of sports:

Dr. Abdur Razaque Akanada, Mr. S.M. Mainuddin Chowdhury (Taifur), Nurunnahar Mili, Dr. Ashrafal Alam and Afzal Jamil. The committee will arrange, coordinate and conduct the games.

11:00 am to 12:00 noon (concurrent session) - Extraordinary General Meeting for the Members of the Association only.

Agenda of EGM – Corrections / amendments of some clauses of the Constitution / Statutes of AIT Alumni Association, Bangladesh (AITAA-B).

1:00 pm to 2:30 pm - Prayers and Lunch

Firat batch of lunch has been allocated for the ladies & children and 2nd batch is for the gents (at Level-5). For the drivers, separate dinning facility with same menu will be arranged at the ground Floor.

2:30 pm to 4:00 pm - Cultural Program (sponsored by the President of the Association)

4:00 pm to 5:00 pm - Raffle draw and afternoon snacks

Coupon of Raffle draw to be purchased separately. Coupon price is Tk.100/- per coupon and it is expected that each of the member will purchase at least 10 coupons to get the attractive prizes. There will be at least 25 attractive prizes for the winners. The afternoon snacks will be served during Raffle draw.

5:05 pm – Concluding speech by the President.

5:15 pm - Bus / Micro will leave the resort for Manik Mia Avenue.

3. Tentative budget, Expenditures and Sources of Fund:

After having discussion on this issue, the committee estimated the following expenses and source of fund for around 150 participants and 10 support staffs (singer, musicians, helpers & their microbus/van drivers):

Expenses	Source of fund
a) Rent of playground and cost of food (breakfast, lunch, meeting snacks and evening	a) Subscription @ 2,500/- per person including spouse, children 5 years & above and driver (if



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Expenses	Source of fund
snacks) @2,380/- x 160 persons = 3,80,800/-	any) x 150 persons = 3,75,000/-
b) Rent of 2 buses / 10 micro = 50,000/-	b) Expense of cultural program (to be borne by the President) = 50,000/-
c) Rent of hall for EGM and Cultural program = 20,000/-	c) Contribution from Association = 1,11,000/-
d) Sports prize = 25,000/-	
e) Cultural program by 2 artists + 4 musicians with instruments and transportation = 50,000/-	
f) Miscellaneous = 10,200/-	
Total = 5,36,000/-	Total = 5,36,000/-

In the meeting, the Executive Committee has approved the sanction of approx.. Tk.1,11,000/- from the fund of the association for the picnic-2024 and the EGM.

4. Food Items

The committee was informed that the following food items will be served in the picnic-2024 of the association on 17 Jan, 2024:

Breakfast	Lunch
<ul style="list-style-type: none"> • Fresh fruit juice • Parata • Mixed Vegetable • Egg omelet • Chana Dal • Mineral water • Coffee 	<ul style="list-style-type: none"> • Green salad • Plain rice / Pola • Mixed vegetable • Rui fish fry • Chicken Roast • Mutton rezala • Soft drink • Mineral water • Ferny
Evening Snacks	EGM snacks
<ul style="list-style-type: none"> • Vegetable sandwich • French fry • Mineral water • Coffee 	<ul style="list-style-type: none"> • Spring Roll • Mineral water • Coffee

5. Subscription for joining the picnic and the deadline:

It has been estimated that in the picnic, actual cost per person will be Tk. 3,573/- per person. After threadbare discussion on this issue, the Executive Committee has finalized



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the subscription amount per person as Tk. 2500/-. Thus the subscription to be paid by the members, their spouse, and children (5 years and above) and driver (if any) is TK.2,500/- per person only.

The last date of rendering the subscription is 10 February, 2024. After this date, no subscription will be accepted and he/she will not be allowed to join the picnic.

The payment can be made as under:

A. If you are depositing at any of DBBL branches, Sub-Branches, Fast Tracks, Agent Outlets

—OR—

you have an account with DBBL and want to transfer from bank's Internet Banking System or from NexusPay,

please use the following information :

- Account name: AIT Alumni Association ,Bangladesh

- Account number: 2761580023293

- Bank name: Dutch-Bangla Bank, Corporate branch

B. If you have account with another Bank and want to transfer money from a branch of that bank by a physical visit

—OR—

you want to use mobile Apps of that bank (like Ashta, Citytouch, Cellfin, etc)

Please use the following information:

- Account name: AIT Alumni Association ,Bangladesh

- Account number: 2761580023293

- Bank name: Dutch-Bangla Bank, Corporate branch

- Routing number: 090271399

C. If you are sending using Swift of any bank outside Bangladesh

Please use the following information:

- Account name: AIT Alumni Association ,Bangladesh

- Account number: 2761580023293

- Bank name: Dutch-Bangla Bank, Corporate branch

- Routing number: 090271399



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- Swift Code: DBBL BD DH

D. In the bKash account (Only for Picnic subscription, please don't use this for sending annual subscription)

- 01711 938198 (Abdur Rahman Bhuiyan)

After a payment is made, please send the proof with your name and number of participants to the WhatsApp number of Dr. Abdur Razzque Akanda, General Secretary, AITAA-B (WhatsApp # 01711 570461) for proper management of the function.

5. Agenda to be placed in the EGM to be held on 17 February, 2024:

In the last AGM held in 2023, it was decided to arrange an EGM to change a few of the clauses of the Constitution/Statutes of the association. Accordingly the members of the Executive Committee present in the meeting unanimously decided to conduct an EGM along with the picnic to be held on 17 Feb, 2024 and place the following agenda for approval of the members present in the EGM:

a) Incorporating a new membership categories namely "Life member" and change the related clauses as under:

Article III: Membership; Duties and Privileges of Members:

Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
<p>Section-1: The membership of AITAA-B shall be of three kinds: Regular Member Affiliated Member Honorary Member</p>	<p>Article II: Sec 1 The membership of the AITAA shall be of three kinds: Regular Membership, Affiliated Membership and Honorary Membership.</p>	<p>Section-1: The category of the members shall be of four kinds: Life member Regular member Affiliated member Honorary member</p>
<p>Section-2 The regular membership will be given to degree holders awarded by AIT or the former SEATO Graduate School of Engineering. Holders of Master degree and Doctoral degree from AIT are eligible to become the</p>	<p>Sec. 2 a) The regular membership will be given to holders of degrees and diplomas awarded by AIT or the former SEATO Graduate School of Engineering.</p>	<p>Section-2 The regular membership will be given to degree holders awarded by AIT or the former SEATO Graduate School of Engineering. Holders of Master degree, Doctoral degree, Professional MBA and Diploma from AIT</p>



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Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
<p>regular member of AITAA-B.</p> <p>Any Alumnus with Bangladeshi nationality having above mentioned qualification can apply for the regular membership of AITAA-B.</p> <p>A regular member shall vote for and may be elected to any office bearer in Bangladesh chapter to which he/she belongs or and of the AITAA.</p>	<p>b) A regular member shall vote for and may be elected to any office in the chapter to which he/she belongs or of the AITAA.</p>	<p>are eligible to become the regular member of AITAA-B.</p> <p>Any Alumnus with Bangladeshi nationality having above mentioned qualification can apply for the regular membership of AITAA-B.</p> <p>A regular member shall vote for and may be elected to any office bearer in Bangladesh chapter to which he/she belongs or and of the AITAA.</p> <p style="color: red;">A regular member after 5 (five) years of enrolment may apply for becoming a Life Member subject to payment of an one-time subscription as will be decided by the Executive Committee time to time.</p>
<p>Section-3 Holders of Diploma Degree/AIT Certificate holders are eligible to become the Affiliated member of the AIAA-B. In that case the Diploma Degree holders/AIT Certificate holders must have residential stay and study of at least in one year in AIT.</p> <p>Any alumnus with Bangladeshi nationality having above mentioned qualifications can apply for</p>	<p>Sec. 3 The Affiliated Membership shall be given to AIT Certificate holders who have gone a training of minimum one term / semester at AIT.</p>	<p>Section-3 Holders of AIT Certificate who have gone a training of minimum one term/semester at AIT are eligible to become the Affiliated member of the AIAA-B.</p> <p>Any alumnus with Bangladeshi nationality having above mentioned qualifications can apply</p>



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Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
<p>the affiliated membership of AITAA-B.</p> <p>They do not have the voting rights and can not be eligible for becoming EC members.</p>		<p>for the affiliated membership of AITAA-B.</p> <p>They do not have the voting rights and can not be eligible for becoming EC members.</p>
<p>Any type of membership application will be approved by the President of the Association upon the recommendation of membership committee. They have to pay the annual subscription and other related fees.</p>		<p>Approval of Membership:</p> <p>Any type of membership application will be approved by the President of the Association upon the recommendation of membership committee.</p>
<p>Section-4: Duties of a Regular or Affiliated Member</p> <p>A Regular or Affiliated Member shall:</p> <p>a) Pay the stipulated membership fee and other fees of the association.</p> <p>b) Affiliate himself/herself with the activity of the Chapter.</p>	<p>Sec. 4 Duties: A Regular or Affiliated Member shall:</p> <p>a) Pay the stipulated membership fee and other fees.</p> <p>b) Affiliate himself/herself with any one chapter, or more, of his/her choice.</p>	<p>Section-4: Duties of a Life, Regular or Affiliated Member</p> <p>A Life, Regular or Affiliated Member shall:</p> <p>a) Pay enrollment fee, membership fee and other fees of the association as will be determined by the Executive Committee of the association time to time.</p> <p>b) Affiliate himself/herself with the activity of the Chapter.</p>
<p>Section-5 AITAA Honorary membership: Honorary membership is open to any person who may not be a degree holder of AIT but has or had direct relation with AIT or AITAA and has</p>	<p>Sec. 5 The Honorary Memebrship shall be conferred by the Governing Board upon the recommendation of the Executive Committee to a person who has rendered meritorious services to AIT</p>	<p>Section-5 Unchanged</p>



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Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
rendered MERITORIOUS services to AIT and /or AITAA. The Honorary membership shall be conferred by the governing board of AITAA headquarters upon the recommendations of the EC of AITAA to a person who has rendered extraordinary and meritorious services to AIT or to the AITAA.	or to the AITAA. They will receive all the AITAA publications through their respective National Chapters or through the Headquarters.	

- b) Amendment of the clause related to **number of terms** a president can hold the position consecutively as president.

Article IV: Members of the Executive Committee and Elections

Sec-4: Election of the President and other members of Executive Committee:

Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
(a) The President and other members of the Executive Committee of the the association (AITAA-B) shall be elected by the members of the association (AITAA-B) in the Annul General Meeting (AGM).	--	Unchanged
(b) The tenure of the President and other members of the Executive Committee of the association (AITAA-B) are of two years. He/She may be nominated for or eligible for continuing with the post for further terms upon the approval / mandate of the Executive Committee and AITAA-B members.	--	(b) The tenure of the President and other members of the Executive Committee of the association (AITAA-B) are of two years. He/She, except the President, may be elected for further terms each of two years by the members of the association (AITAA-B)



<p>Any Regular Member of the association (AITAA-B) is eligible for the post of President or other posts of the Executive Committee of the association (AITAA-B).</p>		<p>in the Annual General Meeting (AGM).</p> <p>The President may be elected for further 1 (one) term as “President” and for further terms for any other Post except “President” by the members of the association (AITAA-B) in the Annual General Meeting (AGM).</p> <p>The President is eligible for the post of “President” after a break of one term.</p> <p>Any Life Member / Regular Member of the association (AITAA-B) is eligible for the post of President or other posts of the Executive Committee of the association (AITAA-B).</p>
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c) Ground of dismissal of a member of the Executive Committee of AITAA-B.

Article VII: Grounds of Dismissal

Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
<p>Any elected officer may be removed or suspended from AITAA-B chapter office by three-fourth votes of all members of the EC. Such removal or suspension may be made on any of the following grounds:</p> <p>Inefficiency, abuse of office,</p>	<p>Any elected officer may be removed or suspended from AITAA/chapter office by two-third votes of all members of the GB. Such removal or suspension may be made on any of the following grounds:</p>	<p>Any elected Officer/ Office bearer may be removed or suspended from AITAA-B chapter office by three-fourth votes of all members of the EC. Such removal or suspension may be made on any of the following grounds:</p>



<p>disloyalty to the AITAA-B, Gross misconduct, immortality and other grounds which the EC may deem sufficient provided that every opportunity shall be afforded by the accused to dependent himself/herself.</p>	<p>Inefficiency, abuse of office, disloyalty to the AITAA, Gross misconduct, immortality and other grounds which the GB may deem sufficient provided that every opportunity shall be afforded by the accused to dependent himself/herself.</p>	<p>Inefficiency, abuse of office, disloyalty to the AITAA-B, Gross misconduct, immortality and other grounds which the EC may deem sufficient provided that every opportunity shall be afforded by the accused to dependent himself/herself.</p> <p>In addition to that any EC member remaining absent in three consecutive EC meetings, may be removed from the committee by the approval of three-fourth of the EC members without any opportunity to depend himself/herself.</p>
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d) Authority for Correction / amendments and effectivity

Article VIII: Effectivity

Existing (AITAA-B)	As per the Statutes of the mother chapter (AITAA)	Proposed for AITAA-B
<p>Any correction or/amendments to the statutes can be done upon the adoption by the resolution of the annual general meeting. Any amendments to these statutes shall become effective immediately upon their adoption resolution of the annual general meeting.</p>	<p>Any correction / amendments to these statutes can be done upon the adoption by the resolution of the annual general meeting. Any amendments to these statutes shall become effective immediately upon their adoption resolution of annual general meeting.</p>	<p>Any correction / amendments to the statutes can be done upon the adoption by the resolution of the Annual General Meeting / Extraordinary General Meeting. Any amendments to these statutes shall become effective immediately upon their resolution of the Annual General Meeting or Extended General Meeting.</p>



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The members of the Executive Committee present in the meeting unanimously decided to place the above issue before the EGM for discussion and decision.

6. Progress report of the Sub-committees

a) Membership Sub-Committee

The members of the Membership Sub-Committee informed that had enrolled a significant number of members in the WhatsApp group. Now they are trying to convert these WhatsApp members into the member of the Association. As of today, they have enrolled 312 members in the official WhatsApp group and on recommendation of the Membership Sub-Committee, the President has approved 102 new members of the AITAA-B and as such the total number of the association stands at 196.

The Executive Committee congratulates all the members of the Membership Sub-Committee for performing a great job.

b) Members Engagement Sub-Committee:

The Convener of the Members Engagement Sub-Committee informed that they had selected the venue for the upcoming Annual Picnic-2024 and EGM of the AITAA-B, and now working to make the Picnic and EGM a grand success. The Executive Committee conveyed thanks to the each of the members of the Engaement sub-committee for their hard work and wishes a grand success of the upcoming picnic and EGM.

c) Social Media and Website Sub-Committee

The Convener of the Social Media and Website Sub-Committee informed that they had updated the profile of the members of the association. Password of each of the members has been created and communicated to each of them through email. The members using this password can perform the login process and modify their particulars. A good number of new members are registered using the website of the Association. The Executive Committee conveyed thanks to the each of the members of the Social Media and Website Sub-Committee for their hard work.

7. Miscellaneous:

a) Fixation of subscription for different members:

The members present in the meeting discussed the socio-economic situation and come to a conclusion to fix the subscription as under:

i) Life member: One time subscription of Tk.30,000/- for the member at age 40 years and below; Tk.20,000/- for the member at age from 41 to 50 years; Tk.10,000/- for the member at the age above 60 years. This will be effective immediately after EGM (if the EGM approves this new category of membership).



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ii) Regular Member: Tk.1,000/- for 2024; Tk.2,000/- from 2025 onward.

iii) Affiliate Member: Tk.1,000/- from 2024 onward.

b) Payment of shortfall amount USD 1024 to the AIT for renovation of a room of Dorm-F from the AITAA Bangladesh Chapter

The Member-Secretary informed that a total of Baht 2 lac was required to be donated to AIT for renovation of a room of Dorm-F. Taka 6 lac was handed over to the AIT Administration in the GBM which was held on 25 November, 2023 through our two delegates Prof Dr Kamal Uddin and Ms Tasnuva Ahmed. However due to fluctuation of conversion rate, there was a shortfall of USD 1024 only which needs to be sent to AIT as soon as possible.

The Executive Committee discussed the issue in detail, and agreed to pay USD 1024 to AIT soon.

There being no other agenda to discuss, the president concluded the meeting with vote of thank to everyone attended the meeting.

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